



Reducing waste,
one shop at a time!

CHECKLIST – Am I ready to open my EcoShop?

Register with your local authority

Make sure to call your local Environmental Health department and check if you need to register. If they advise you do, this is a legal requirement, and it is recommended you register at least 28 days before you plan to open.

Staff and Volunteers

You will need staff members or volunteers to take delivery of stock, set up and take down (if you are a pop up), man the EcoShop, clean food storage areas and display equipment, handle cash etc.

Setting up essentials

The set-up essentials for an EcoShop vary massively between EcoShops, but you will need as a minimum, 1. A venue 2. Tables/ displays 3. Cash tin 4. PPE 5. Safe storage for spare food.

Food hygiene / Food Safety training

All staff members and volunteers within your EcoShop must receive relevant training to their position. This ensures that your EcoShop is operating safely, legally, and effectively.

Safer Food Better Business

Make sure to check with your local authority if you need a Safer Food Better Business system in place. Some EcoShops only provide an outlet for low-risk ambient foods and therefore do not need a SFBB in place. Instead, they need a procedure of good practices to protect stock. Other EcoShops do need to develop a SFBB system. Check with your local authority and contact us if you need support with your SFBB.

Sign up for a subscription with FareShare North East

FareShare NE is our partner and supports EcoShops with gaining access to high quality, good to eat, surplus food at very low cost. You can get more information and register [here](#)

Logos and Branding

You can currently order your digital logo, flags and banners design from www.ecoshop.org.uk. You can then order your flag /banner from our local supplier (contact us for more details) or send the files to your printer. Sometimes we have funding to cover printing costs for EcoShops – get in touch to find out more!



For more information visit www.ecoshop.org.uk

Want to help or get involved? Contact ecoshop@menvcity.org.uk

